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17 DEC 1969

MEMORANDUM FOR: Deputy Director for Science and  
Technology

SUBJECT : Contractor Plan Deviation and Overdue  
Reports

REFERENCE : DD/S&T-4649-69, same subject, dated  
2 Dec 69

1. I have reviewed the matter of overdue reporting relative to the Contract Information System with cognizant members of my office and action has been taken to remedy the situation. All contract monitors and those responsible for contract management met together and reviewed their respective responsibilities for contract performance reporting. During this meeting we reiterated the high regard you place on this system and the seriousness of overdue reporting.

2. Specifically, overdue reporting has been primarily the failure to provide current reporting to those responsible for upkeep of the CIS. There have as well been a few cases of contractors delinquent in their reporting. [redacted] 25X1

[redacted] Special Contracting and Procurement Branch/OHL, has been asked to remind those specific contractors of their contractual responsibilities.

3. At the present time FMSAC has reduced the number of its delinquent reports to one and I anticipate no trouble in eliminating that one by the time we have our Quarterly Review with you on 19 January.

[redacted] 25X1

DAVID S. BRANDWEIN  
Director

Foreign Missile and Space Analysis Center

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